Health Information Technology Associate in Science Degree

Program Information

About the Program

The Health Information Technology program will prepare students to be health information management professionals and specialists in the management of paper, hybrid and electronic health records. The program provides instruction in all aspects of health information management. Emphasis will be on the study of the principles and practices of acquiring, analyzing, and protecting digital and traditional health information vital to providing quality patient care, administrative decision support and regulatory compliance.

Program Begins: Fall - second year entry upon completion of prerequisite courses with grades of "C" or higher.

Program Application Deadline: *MAY 1 each year.*

Program Length: Pre-HIT – 3 terms to complete program pre-requisites.
HIT - 4 terms to complete HIT core courses.
70 Credits Total

Program Schedule: Pre-HIT Coursework: Varies based upon College class schedule.
HIT Core: Full time evenings with the ***exception of professional practice experience courses. Professional practice courses are only available during weekdays.***

Program Location: Florida SouthWestern State College - Fort Myers Edison Campus
Professional Practice Experience locations vary throughout Lee, Collier, Charlotte, Hendry and Glades counties and will only be available during weekdays.

Program Costs: Tuition, and fees: approximately $11,000
Books: approximately $1,500
Physical examination, drug screen and background check: approx. $150

Financial Aid: Contact the Financial Aid Office at 239-489-9336.

Admission Process:
1. Apply for admission to FSW as a **Pre**-HIT major.
    a. Complete admission application for admission to the College.
    b. Complete college placement testing.
    c. Completion of Learning Assistance courses, if required, by the start of the program.
    d. Request that the following documentation be sent to the College Registrar's Office:
        i. ***Official*** high school or GED transcripts
        ii. ***Official*** college or university transcripts (if applicable)
2. Complete the pre-requisite first year Pre-HIT courses with a minimum grade of "C" or higher.
3. Attain a cumulative GPA of 2.5 or higher in the Pre-HIT year coursework.
4. Apply to the Health Information Management Program no later than **May 1.**
    a. Complete the HIM Program Application and required documentation and submit it to the HIT Program Office in Walker Hall by ***May 1.***
        i. Include copy of receipt of $15.00 HIM Program Application Fee paid to the Cashier's Office in Taeni Hall.

Acceptance/Registration:
HIT Program applicants who are selected will be notified of their provisional acceptance into the HIT Program approximately **two weeks** after the deadline date of May 1. If an applicant is selected and does not complete the registration process, the applicant forfeits acceptance and must reapply to the program and is not guaranteed acceptance in any subsequent selection process.

The provisional acceptance notice will include:
- Medical examination form. Exam must show physician clearance for good physical and mental health.
- Level II Criminal Background Check directions.
    o The student must be within state regulations and have civil rights restored.
- 10-Panel Drug Screen directions.
    o Results must be negative for program acceptance.
- Basic Life Support training requirement information.
- Date of mandatory program orientation

All students will be required to obtain the medical exam report, criminal background check and drug screen (at their own expense) with results available for review by the HIT Program Office ***no later than June 15.*** Failure to provide such documentation will result in termination of the application. After all required documentation has been received and reviewed by the HIT Program Office, the student will be notified of their acceptance status into the program.

Withdrawal/Program Dismissal
If a student withdraws from the first semester of the HIT Program, the student must reapply to the program through the limited access application process. Students previously dismissed from any FSW Health Professions program and who have exhausted the appeal process are not eligible to apply.